

# Charter of the Board of the New Mexico Union

## Article I

### Authorization

The Board of the New Mexico Union is a constitutional executive committee of the Associated Students of the University of New Mexico, as authorized and described in Article IV, Section 8d, of the Constitution of the Associated Students.

## Article II

### Function and Duties

The principal function of the Board is to represent the points of view of students, alumni, faculty, and administration in the formulation of policy for the operation of the Union. Specifically, the Board shall: (1) determine the nature and extent of the program of the Union, (2) approve a schedule of charges for the use of Union facilities, (3) review and approve the annual budget and keep itself continuously informed on the financial operation of the Union, and (4) serve in an advisory capacity to the Director of the Union on any matters he may bring to its attention.

## Article III

### Membership and Organization

The Board shall be composed of twelve voting members and the Director of the Union, who shall be an ex-officio member without vote. Seven of the voting members shall be students, as follows: the Student Body President and Vice President; the President of the Associated Women Students; the Chairman, a senior who shall normally be the immediate past Chairman of the Union Directorate; a junior, who shall be Chairman of the Directorate; a sophomore, who shall be Vice Chairman of the Directorate, and one sophomore, chosen on the basis of demonstrated interest in the program of the Union. The latter four students shall be subject to annual appointment by the Student Body President in the manner stipulated by the Constitution. Except for ex-officio student members, no member of the Student Council shall be eligible for membership on the Board. No member of the Board may be employed by the Union, although prior employment shall not be a deterrent to appointment.

Other members of the Board shall be: the Director of Student Affairs; the Dean of Men or the Dean of Women, serving in alternate years; two members of the faculty, appointed by the President of the University; and a representative of the alumni appointed by the President of the University from nominations made by the Executive Board of the Alumni Association.

The Director of the Union shall serve as Secretary of the Board. He shall prepare the agenda for each meeting and be responsible for the keeping of all minutes and records of Board actions.

## Article IV

### Meetings

The Board shall meet at least once each month during the academic year. Additional meetings may be called by the Chairman or upon the joint

request of any three members of the Board. Four student members plus three non-student members shall constitute a quorum, except that during the summer months urgent business may be transacted by the Board members available.

Permanent files of the minutes of all meetings shall be kept in the offices of the Director of the Union and the Director of Student Affairs.

## Article V

### Delegation of Authority

Authority to manage the Union, and to direct all its activities and enterprises, shall be delegated by the Board to the Director of the Union, who shall be appointed by the Director of Student Affairs after consultation with the Board. The Director of the Union shall employ, subject to budgetary authorization, a program director, food service manager, bookstore manager, accountant, and such other personnel as he deems necessary for the operation of the Union.

## Article VI

### Finances

The control and disposition of all funds accruing to the Union, whether from appropriation, allocation, gifts, or any other sources of income, are and shall permanently be vested in the Union Board, subject to the approval of the Board of Regents of the University.

Prior to April 30 the Director of the Union shall prepare and submit to the Board for approval the budget for the following fiscal year beginning July 1.

At appropriate intervals, or upon request by the Board, the Director shall submit financial and other reports on the operation of the Union or any of its separate phases. He shall make a full financial report at the close of each fiscal year ending June 30.

## Article VII

### By-laws

By-laws relating to established policies and practices of the Board and specifying the functions of the Directorate and other committees responsible to the Board, may be enacted by vote of a majority of the Board at any regular meeting.

## Article VIII

### Amendments

This charter may be amended by the affirmative vote of 2/3 of the total membership of the Board, subject to the provisions of the Constitution of the Associated Students governing the charters of constitutional executive committees.

Adopted unanimously by the Student Union Board, May 1, 1957.

Adopted unanimously by the Student Council, May 2, 1957.

Adopted unanimously by the Student Senate, May 8, 1957.