

NEW YORK OFFICE  
ROOM 706  
156 FIFTH AVENUE

Holytecnic Institute of Porto Rico

SAN GERMAN, PORTO RICO  
J. W. HARRIS, LL. D., PRESIDENT

April 4, 1924.

Mr. Boyd B. Palmer,  
401 Penn Avenue,  
Urbana, Illinois.


My dear Boyd:

I enclose a contract herewith for you to sign. I shall not be able to say definitely until I get back to Porto Rico whether you should plan to sail in time to be in Porto Rico July 1st or whether you should wait until September. I will let you know, however, as soon as I reach Porto Rico.

Let me say at the very beginning that you have a position which opens up before you one of the brightest fields of usefulness in the western hemisphere. There is no biology professor who has before him such a multitudinous mass of unclassified material. Did some professors of biology realize this opportunity they would serve gratis for the privilege of working. The students you will find to be bright and they will make you work very hard. I trust that you will not let the grass grow under your feet but will rise early and work late if necessary to make your service the greatest success possible.

I want, also, to assure you of my personal support in every way possible of you in your work in so far as you are diligent and endeavor to do your duty.

Very sincerely yours,

  
J. W. Harris,  
President.

JWH:MEL.  
Enc.



Contract

The Poltechnic Institute of Porto Rico hereby appoints  
Boyd Palmer

as instructor in this institution subject to the rules and regulations of the Institute, on a salary of \$125.00 monthly, for such vacations and holidays as the institution may deem wise to observe. Vacation on salary is on condition of a return to service the following year. This contract is valid for the following year unless written notice is given to the one concerned on or before March the First.

Return passage on steamer N.Y to Porto Rico is allowed yearly to those whose homes are in continental U.S.A.

Signed J.W.Harris President.

All Employees of the Institute are subject to the following general rules:

A. All are required to work in harmony and to cooperate with their associates and those in authority.

B. Instructors are expected to develop their own department to the highest efficiency and considering at all times the school as a whole.

C. All are expected to take an active part or interest in the social intellectual and religious life of the institution, so as to set a positive wholesome example of Christian living before students.

D. All questionable amusements are forbidden, as is also the use of tobacco and alcoholic drinks.

E. To promote efficiency and health a ten o'clock retiring rule is required of all students, Teachers are asked to regard this rule also as far as possible.

All are to refrain from gossiping criticism of the institution or the associates. All criticism should be made to the president or to the one criticised. All these rules are binding during the life of the contract.

I hereby accept the above appointment to service, and promise to abide by its rules and regulations to the best of my ability.

Signed,

Date April 10, 1924.

