

July 18, 1966

TO: Mr. A. C. Barnett
Mr. A. C. Podesta

Report for week
of July 11, 1966

FROM: Mr. W. Wasson

- 1) Accounting procedures were reviewed by the Development Fund Office and the Comptroller's Office. Agreement was reached on all major points; however, Dr. Hoxeng has suggested that actual practice be reviewed on August 15 and any necessary adjustments be made at that time.
- July 2) An initial meeting was held with Fomento officials in San Juan on ~~August 14~~, and Fomento has decided to study the position of IAU's University School and Conference Center in relation to the entire industrial development of the Mayaguez area. A second meeting is scheduled in San Germán on July 20.
- 3) A University Calendar, Catalogue, Newsletter, Directory and bulletins are being planned and drafted by the Development Staff.
- 4) A dinner with San Germán friends of IAU is being planned for July 29. Mr. Ramirez, Mr. Witter and Mr. Wasson are developing a program for the meeting.
- 5) The Law School study of tax laws and a deferred giving program is still to be completed.
- 6) Development of the alumni is progressing with several meetings scheduled for August. Dr. Hoxeng will attend the first meeting, August 7, in San Juan, for the election of officers.
- 7) Evaluation procedures for the Board of Trustees are being prepared for distribution in the immediate future.
- 8) A list of the membership of the Industrial Association of P. R. has been received with a letter from the Director expressing the desire to cooperate fully with IAU's Development Program.